



# अखिल भारतीय आयुर्विज्ञान संस्थान, राजकोट, गुजरात All India Institute of Medical Sciences, Rajkot, Gujarat

Reference No.- AIIMS\_RAJKOT/VRDL/Recruitment/01

Dated- 29 Sep 2023

## RECRUITMENT OF PROJECT POSITIONS FOR VIRAL RESEARCH AND DIAGNOSTICS LABORATORY (VRDL), ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RAJKOT

Medical College Level Viral Research and Diagnostic Laboratory (VRDL) is being established at Department of Microbiology, AIIMS, Rajkot under the Government of India scheme "Setting up of Nation-wide Network of Laboratories for Managing Epidemics and National Calamities". The extramural project is funded by Department of Health Research- Indian Council of Medical Research (DHR-ICMR)

Applications are invited in the prescribed format from the Indian Nationals for filling up of the following posts sanctioned for VRDL, AIIMS, Rajkot. The posts are temporary in nature and will be filled up purely on contractual basis with initial appointments for 1 year (12 months) duration. The tenure may be extended on yearly basis or till the project is completed, whichever is earlier, subject to the candidate's performance evaluation by the Principal Investigator.

S No	Name of Post	No of posts	Emoluments (Norms for Salary) in Rs	Remarks
1	Scientist B(Medical)	1	Rs 56000+HRA	Increment as admissible as per DST Norms
2	Scientist B (Non-Medical)	1	Rs 56000+HRA	Increment as admissible as per DST Norms
3	ResearchAssistant	1	Rs 35,000	Consolidated Without any allowances
4	Laboratory technician	2	Rs 20000+HRA	Increment as admissible as per DST Norms
5	Data Entry Operator	1	Rs 20,000	Consolidated Without any allowances
6	Multi Task Staff	1	Rs 18,000	Consolidated Without any allowances
	<b>TOTAL</b>	<b>7</b>		

Note:

- The HRA will be admissible as per the classification of the Rajkot city (Class Y).
- Increment rate will be 5% after every 02 years as per DST norms.

**ELIGIBILITY CRITERIA:**

<b>S No</b>	<b>Name of Post</b>	<b>Age limit</b>	<b>Educational Qualification</b>
1	Scientist B (Medical)	Upto 35 years	<p><b>Essential:</b></p> <ul style="list-style-type: none"><li>• MD/MS/DNB /MDS /M.V.Sc. &amp; AH recognized by MCI/ DCI/ VCI respectively.</li></ul> <p><b>Or</b></p> <ul style="list-style-type: none"><li>• MBBS / BDS / B. V. Sc degree with ONE YEAR experience in research.</li></ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"><li>• MD in the related subject from a recognized university for candidates with first class.</li><li>• Additional Post-doctoral research / training experience in relevant subject from recognized institute.</li><li>• Knowledge of Computer Applications or Data Management.</li><li>• Two years R&amp;D / Teaching experience in relevant subject after obtaining essential qualification.</li></ul> <p><b>Note:</b></p> <ul style="list-style-type: none"><li>• MD or M.V.Sc degree in relevant subjects shall be treated equivalent to three years' experience respectively.</li><li>• Candidates with MD / MDS / M.V.Sc degree will be preferred for engagement.</li></ul>
2	Scientist B (Non-Medical)	Upto 35	<p><b>Essential:</b></p> <ul style="list-style-type: none"><li>• BE / B. Tech degree in relevant engineering subject with 2 years experience or equivalent degree from a recognized university.</li></ul> <p><b>Or</b></p> <ul style="list-style-type: none"><li>• 1st class Master's degree in relevant subject from a recognized university</li></ul> <p><b>Or</b></p> <ul style="list-style-type: none"><li>• 2nd class M. Sc.+ Ph.D degree in relevant subject from a recognized university.</li></ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"><li>• Doctorate or M. Tech Degree in relevant subject or engineering subject from a recognized university for candidates with first class relevant degree.</li><li>• Additional Post doctoral research / training experience in relevant subjects in recognized institute(s).</li><li>• Knowledge of Computer Applications or Business Intelligence tools / Data Management</li><li>• Two years R&amp;D / Teaching experience in relevant subject after obtaining essential qualification.</li></ul> <p><b>Note:</b></p> <ul style="list-style-type: none"><li>• PhD degree in relevant subjects shall be treated equivalent to three years experience.</li><li>• Candidates with PhD or M. Tech degree will be preferred for engagement.</li></ul>

3	Research Assistant	Upto 30 years	<b>Essential:</b> <ul style="list-style-type: none"><li>• Post Graduate Degree in relevant subject.</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>• Two years R&amp;D / Teaching experience in relevant subject after obtaining essential qualification.</li><li>• Knowledge of Computer Applications / Business Intelligence tools / Data Management</li></ul>
4	Laboratory technician	Upto 35 years	<b>Essential:</b> <ul style="list-style-type: none"><li>• B. Sc. /Intermediate with diploma in Medical Laboratory Technology or High School with 5 years Lab. Experience.</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>• Preference to the candidate having 5 years of experience in Microbiology work.</li><li>• Knowledge of computer application or business intelligence tools/data management.</li><li>• Training of virology or molecular techniques obtained will be preferred.</li></ul>
5	Data Entry Operator	Upto 35 years	<b>Essential:</b> <ul style="list-style-type: none"><li>• Graduate with knowledge of data entry work.</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>• Degree or Diploma from a recognized university with two years' experience in relevant subject after obtaining essential qualification.</li></ul>
6	Multi Task Staff	Upto 35 years	<b>Essential:</b> <ul style="list-style-type: none"><li>• High School /Matric / equivalent from a recognized board.</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>• Preference will be given to those having previous work experience in molecular lab set up.</li><li>• He/ She should have basicKnowledge of computers</li></ul>

Note:

- Age limit is relaxable upto 5 years for Government servants and SC/ST/OBC candidates in accordance with the instructions issued by the Department of Personnel and training from time to time in this regard.
- Age and all other qualification will be counted on the last date of submission of application (crucial date).

**APPLICATION PROCESS**

- Interested candidates satisfying the eligibility criteria can submit their application in the prescribed format (Last two pages of this advertisement) along with the relevant documents through speed post/registered post so as to reach AIIMS Rajkot on or before 31<sup>st</sup> October 2023.
- Separate application should be submitted for each post, if applying for more than one post.
- One recent self-signed passport sized color photograph is to be affixed on first page of the Performa format.

- One set of photocopies of self-attested certificates of the following documents must be attached with the application form.:
  - 1) Date of Birth proof
  - 2) Photo ID Proof (PAN Card, Aadhaar, Voter ID, Driving License, etc.) with Date of Birth.
  - 3) Educational qualification- 10<sup>th</sup>/12<sup>th</sup>/ graduate/ PG degree/ diploma certificate as applicable
  - 4) Mark sheets of respective educational qualifications.
  - 5) PhD certificate (if applicable)
  - 6) Registration certificate (if applicable).
  - 7) Experience certificates (if applicable).
- The envelope containing the duly filled application form should be superscribed as **“Application for the post of \_\_\_\_\_ VRDL, AIIMS, Rajkot”**.
- Postal Address for submission of Applications:

**Principal Investigator, VRDL  
Head of the Department, Department of Microbiology  
All India Institute of Medical Sciences  
Vill Para Pipaliya, Khanderi, Rajkot, Gujarat 360110**
- A soft copy of the application along with scanned copies of attachments should simultaneously be sent on E-mail: [vrldaiimsrajkot@gmail.com](mailto:vrldaiimsrajkot@gmail.com) duly mentioning the subject of the E-mail “Application for the post of \_\_\_\_\_ VRDL, AIIMS, Rajkot”
- Last date for receiving the completed application for all posts is **31 October 2023 till 05:00 PM.**

### SELECTION PROCEDURE

- The applications received will be scrutinized by the selection committee.
- Recruitments will be made through Interview
- A Written will be conducted if the number of applicants for any post are more than 20 and the candidates qualifying the written test will only be interviewed.
- The list of candidates found eligible will be displayed on the institute website. The candidates are advised to check the website [www.aiimsrajkot.edu.in](http://www.aiimsrajkot.edu.in) for the date, time and venue for the interview or written test. No individual intimation regarding eligibility/call for interview shall be sent.
- Candidates appearing for the interview must possess the above mentioned documents in original at the time of interview.
- Selection is based purely on merit.

### **GENERAL TERMS AND CONDITIONS:**

- The vacancies mentioned are as per the sanctioning of Department of Health Research (DHR) for Viral Research and Diagnostics Laboratory.
- Those candidates who are employed in Central Govt. /State Govt. /Union Territories/Statutory Bodies/ Research Organizations etc., should send their applications along with N.O.C. through proper channel. However, they may send an advance copy of their application along with requisite documents so as to reach this office on or before the scheduled last date of submission of application.
- Incomplete/unsigned applications, application not submitted in prescribed format and applications without supportive documents asked for, shall be summarily rejected. Qualification and experience should be in relevant discipline/field and from a institution/organization recognized by relevant authority.
- The institute will not be responsible for any postal delay/late delivery of the application and those applications received by post after the scheduled last date of submission will not be accepted.
- Applications received after 31 October 2023, 05:00 PM (IST) shall be summarily rejected.
- Submission of incorrect or false information during the process of filling of application form or interview shall disqualify the candidature at any stage.
- No TA/DA will be paid for attending the interview/written test.
- Mere fulfilment of the essential qualification/experience does not guarantee selection. the decision of the selection committee regarding appointment of candidates will be final and no representation will be entertained in this regard.
- Interested and eligible candidates can appear for interview/written test on the dates displayed on the website in due course of time. Interviews will be held after registration and verification of documents. No candidate will be allowed to enter after the scheduled date and time.
- Appointments will be given as per the guidelines of the DHR-ICMR. Any Addendum/Corrigendum in respect of above vacancies, notice shall be issued on Institutional website only.
- Principal Investigator, VRDL, AIIMS, Rajkot reserves all the rights for interpretation of any terms and conditions, or any query/questions arising in this context. The decision of Principal Investigator, VRDL, AIIMS, Rajkot will be final in all the respects.

**SERVICE RELATED TERM AND CONDITIONS:**

Recruitment on contractual basis on consolidated remuneration for above mentioned posts is as per the guidelines of DHR. The conditions of employment are:

- All the posts are purely temporary and contractual. The engagement will be as per the DHR-ICMR guidelines. The candidate has no right to claim for regular appointment. Selected candidates will not be eligible for any benefits of the permanent employee.
- Selected candidate(s) so appointed will not be entitled for any other financial/non- financial Benefits / facilities, or any special allowances except fixed consolidated emoluments as per the DHR rules and regulations regarding establishment of VRDL.
- The selected candidates should produce willingness certificate/acceptance certificate for all the terms and conditions issued at the time of appointment and should enter the contractual agreement in this regard.
- If the performance of the candidate is not satisfactory during any part of the tenure, the services of the candidate may be terminated with a notice period of 1 month. In case the candidate wishes to leave the contract, they may choose to do so with a notice period of 1 month.
- The appointment may be renewed subject to budget grant from the funding agency, satisfactory performance of the candidate.
- The candidate(s) appointed will not be considered as regular employee of AIIMS, Rajkot/Govt of India, and will not be entitled for any service benefits in this regard. Further, the service of candidate will not be considered as a continuous service at the time of applying/appointment of any other post(s) of the Government of India or AIIMS, Rajkot.
- The candidate appointed shall work as per the duty assigned by the PI, VRDL, AIIMS, Rajkot.
- Selected candidates may have to work in shifts/night duty as and when required. Staff may have to go on field visits and travel outstation for any need under the project.

**-Sd-**

**Principal Investigator  
VRDL, AIIMS, RAJKOT**

## APPLICATION FORM

Paste Passport size  
color Photograph  
(do not staple)

To,

**The Principal Investigator, VRDL  
Head of the Department, Department of Microbiology  
All India Institute of Medical Sciences  
Vill Para Pipaliya, Khanderi, Rajkot, Gujarat 360110**

**Sub-Application for the post of \_\_\_\_\_ on Contractual Basis for  
Viral Research and Diagnostics Laboratory (VRDL), of AIIMS Rajkot (Gujarat)**

Sir,

In response to your advertisement for recruitment of Project positions for Viral Research and Diagnostics Laboratory (VRDL), of All India Institute of Medical Sciences, Rajkot I hereby apply for the Post of \_\_\_\_\_ on Contractual Basis. My Bio-data is given below:

Name of the Candidate (in block letters)			
Father's/ Husband's Name			
Permanent Address			
Road/ Street Name/ Village			
Municipality/ City/ Town			
P.O		P.S	
Distt.		Pin Code	
Contact No (landline)		Mobile No.	
Email Id			
Date of Birth		Age as on 31 Oct 2023	
Religion		Sex (Male/Female)	
Nationality			
Photo identity Proof (give attested supporting documents)			

<b>EDUCATIONAL QUALIFICATIONS: (Attach attested copies)</b>					
<b>Academic qualifications</b>	<b>Board/ University Name</b>	<b>Name of the stream/Course</b>	<b>From</b>	<b>To</b>	<b>Percentage</b>
10 <sup>th</sup>					
12 <sup>th</sup>					
Diploma					
Graduation					
Post Graduation					
Ph D					

<b>Experience Detail: (Attach attested copies)</b>				
<b>Name of Institute/ Organization</b>	<b>Duration From</b>	<b>Duration To</b>	<b>Position Held</b>	<b>Total experience in years</b>

**Details of Publication (Vancouver style): Attach Copies of the published Research Work, attach separate sheet if required**

<b>S.No.</b>	<b>Details of Publication (Vancouver style):</b>	<b>Indexed/ Non-Indexed</b>	<b>Impact Factor</b>

**DECLARATION:**

I hereby solemnly declare that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidatures/appointment shall be summarily rejected or terminated without any notice

Place :

Date :

Signature of candidate

**List of Enclosures (Attested Copies):**

1. Photo ID Proof (PAN Card, Aadhaar, Voter ID, Driving License, etc.) with Date of Birth.
2. Educational qualification- 10<sup>th</sup>/12<sup>th</sup>/ graduate/ PG degree/ diploma certificate as applicable
3. Mark sheets of respective educational qualifications.
4. PhD certificate (if applicable)
5. Registration certificate (if applicable)
6. Experience certificates
7. Research publications (if applicable)
8. NOC Certificate (from present employer)
9. Any other relevant document