**Utilization Certificate for the Financial Year 20 -**

1. Project code: IM / F / \_\_\_ / 20\_\_\_\_ - \_\_\_
2. Title of the project: ………………………………………………………………………………………………………………………………………………………………………………………………………………
3. Principal Investigator details:

Name :

Designation :

Department :

4. Total sanctioned budget:

Period of grant :

Sanctioned budget for the first FY (20\_\_\_ / \_\_\_) :

Sanctioned budget for the second FY (20\_\_\_ / \_\_\_) :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No** | **Details** | **Opening balance as on**  **Date:** | **Amount of grant received** | **Expenditure** | **Unspent balance** | **Remarks** |
| **1** | Consumables |  |  |  |  |  |
| **2** | Contingency |  |  |  |  |  |
|  | **Total** |  |  |  |  |  |

Unspent Balance of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is available in the account

*Note:*

1. Please attach the project sanction letter, supply order and bills if any along with the utilization certificate.

**Date: Signature with stamp of PI**