



अखिल भारतीय आयुर्विज्ञान संस्थान राजकोट, गुजरात 360110  
All India Institute of Medical Sciences, Rajkot, Gujarat 360110



A Central Autonomous Body under PMSSY, MoH&FW

Government of India [www.aiimsrajkot.edu.in](http://www.aiimsrajkot.edu.in)

AIIMS/Rajkot/Admin/2024-25/2684

Date: 20/05/2024

OM No. 170 of 2024

**Subject: Prevention and Mitigation of Fire Incidents during Summer Season in Health Facilities.**

1. Your attention is drawn to words the hazards of incidents of fire in healthcare facilities with rising temperature across the country in the forthcoming summer that is predicted to be severe.
2. The safety and well-being of patients (both outpatients and inpatients), staff and visitors is of utmost importance in our Healthcare facilities.
3. Most of these fire-incidents is a result short-circuits due to sub-optimal electrical maintenances and/or overload of electricity lines due to use of Air-Conditioners and other equipment. Given potential risks associated with fire hazards in hospitals, it is imperative that strict protocols and measures be put in place to prevent, detect and respond to fires effectively.
4. Establishing a robust fire safety plan and conducting fire-evacuation and safety drills will not only ensure compliance with regulatory requirements but also safeguard lives and property.
5. The following key areas in our fire safety planning and management needs to be undertaken at our end:
  - a. Conducting regular preventive fire risk assessment drills to identify potential vulnerable areas.
  - b. Implementing appropriate fire prevention measures, such as proper storage of flammable materials and regular and optimal preventive maintenance of electrical circuits and systems.
  - c. Providing staff- training on fire safety protocols, evacuation procedures and use of fire-fighting equipments.
  - d. Installation of optimum maintenance of fire detection and suppression systems, including alarms, fire extinguishers, and sprinklers.
  - e. Establishing an emergency respond plan with SOPs for evacuating patients, staff and visitors in the untoward event of fire.
  - f. Most importantly, regular conduct of mock emergency drills without compromise.
6. This issues with the approval of the Competent Authority.



**Copy to:**

1. Executive Director, AIIMS Rajkot
2. All Heads of Department, AIIMS Rajkot
3. Administrative Officer, AIIMS Rajkot
4. Accounts Officer, AIIMS Rajkot
5. DMS, AIIMS Rajkot
6. In-Charge IT Cell for uploading the same on the AIIMS Website

Col. Puneet Kumar Arora  
Deputy Director (Admin)

उप निदेशक (प्रशासन)  
DEPUTY DIRECTOR (ADMINISTRATION)  
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