



अखिल भारतीय आयुर्विज्ञान संस्थान राजकोट, गुजरात 360001

All India Institute of Medical Sciences, Rajkot, Gujarat 360001

A Central Autonomous Body under PMSSY, MoH&FW

Government of India [www.aiimsrajkot.edu.in](http://www.aiimsrajkot.edu.in)



AIIMS/Rajkot/Admin/04/Committee/2023-24/2251

Date: 12/07/2023

OM No. 148 of 2023

**Subject: Constitution of an Internal Complaint Committee (ICC)/Local Committee (LC)/Internal Committee (IC) to look into its all matters related to prevention of Sexual Harassment of Women at Workplace in accordance with 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013' and as also to look into all other Institute related Internal Complaints.**

1. This OM supersedes the earlier Institute OM No. 53 of 2021 dated 07/10/2021 dealing with the similar subject.
2. A Committee (ICC/LC/IC) of following members is hereby constituted in AIIMS Rajkot, in accordance with 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) PoSH Act, 2013' and as also for suitable redressal of all Institute related Internal Complaints.
  - a. Dr. Simmi Mehra, Professor & Head, Department of Anatomy - Chairperson
  - b. Dr. Pinky Meena, Assistant Professor, Department of Paeditrics - Member
  - c. Dr. Mehul Kaliya, Associate Professor, Department of General Medicine - Member
  - d. Dr. Pankhuri Dubey, Assistant Professor, Department of Obstetrics & Gynecology - Member
  - e. Col. P.P. Vyas (Retired), Senior Social Worker & Mason Club Member – External Member
3. The above Committee shall act in accordance with "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) PoSH Act, 2013' and 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013' and shall also look into all the other Institute related Internal Complaints as and when received.
4. The Chairperson and all the above listed Members of the Internal Complaint Committee (ICC)/Local Committee (LC)/Internal Committee (IC) shall hold their offices for a period not exceeding 3 years from the date of issue of this OM or till further orders, whichever is earlier.
5. Other Terms and Conditions, including proceedings and Scope of the Committee shall be governed as per "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) PoSH Act, 2013' and 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013'.

6. The Committee shall also adhere to all the relevant Instructions regarding Prevention of Sexual Harassment (PoSH) of Women in Universities and Education Institutions.
7. The Committee shall also be responsible for suitable redressal/disposal of all other Institute related Internal Complaints as and when received in coordination with Deputy Director (Admin), AIIMS Rajkot.
8. The Committee shall be required to submit an Annual report to the "Employer" (Executive Director, AIIMS Rajkot) in accordance with Chapter VIII of the above related Act.
9. The Chairperson shall also arrange display of desired contact details and Email IDs for enabling a complainant to contact the above Committee as and when necessitated.

**This is issued with the Approval of Competent Authority.**



**Col. Puneet Kumar Arora**  
**Deputy Director (Admin)**

कर्नल पुनीत कुमार अरोरा,  
Col. Puneet Kumar Arora,  
उप निदेशक (प्रसा.)/Dy. Director (Admin),  
एम्स राजकोट - ३६० ००१, गुजरात.  
AIIMS Rajkot - 360 001. Gujarat.

**Copy To,**

1. Executive Director, AIIMS, Rajkot.
2. All Heads of Department, AIIMS, Rajkot
3. DDO, AIIMS, Rajkot
4. Administrative Officer, AIIMS, Rajkot
5. DMS, AIIMS, Rajkot
6. In-Charge IT Cell for uploading the same on the AIIMS Website and circulation to all staff members through E-mail.

**AIIMS Permanent Campus: Village Khandheri, Tehsil- Paddhari, District Rajkot 360110**

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