

**NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF
DIAGNOSTIC LABORATORIES/ IMAGING CENTRES AND DENTAL CLINICS FOR EHS
BENEFECIERIES OF AIIMS RAJKOT**

All India Institute of Medical Sciences (AIIMS), Rajkot is being established as a 750 bedded tertiary care hospital. Employees of the Institute and their dependent family members are entitled medical facilities under Employee Health Scheme (EHS). AIIMS Rajkot is still in developing stage with limited medical facilities available at the institute.

Expression of Interests (EOI) is invited from reputed Diagnostic Laboratories/ Imaging Centres and Dental Clinics located in the city of Rajkot for empanelment to provide laboratory /radiology investigations and Dental treatment not available at the institute to the referred EHS beneficiaries of AIIMS Rajkot.

The applicant should be willing to provide the investigation/treatment at Central Government Health scheme (CGHS) rates notified for NABH/NABL accredited and Non-NABH/ Non-NABL accredited hospitals/centres respectively. They should fulfil the pre-laid eligibility criteria and accept terms and condition for empanelment as mentioned in the application form.

The Application Form may be downloaded from the website <https://aiimsrajkot.edu.in>. The duly filled in application alongwith annexures and supporting documents must be submitted in a sealed envelope superscribed "EOI for Empanelment of Diagnostic laboratories/Imaging Centre/ Dental Clinic" to the address as mentioned below-



Deputy Director (Admin)

All India Institute of Medical Sciences, Rajkot

Permanent Campus: Village Khandheri,

Tehsil- Paddhari, District Rajkot 360110

The last date for submission of application is

02 May 2023

कर्नल पुनीत कुमार अरोरा,
Col. Puneet Kumar Arora,
उप निदेशक (प्रसा.)/Dy. Director (Admin),
एम्स राजकोट - ३६० ००१, गुजरात.
AIIMS Rajkot - 360 001. Gujarat.

**ELIGIBILITY CRITERIA FOR EMPANELMENT OF DIAGNOSTIC LABORATORIES/
IMAGING CENTRES AND DENTAL CLINICS FOR EHS BENEFECIERIES OF AIIMS**

RAJKOT

A. For Diagnostic Laboratories

1. Diagnostic laboratory should be medium to large as per definition (i.e. receiving samples per day, Medium:100-400, large more than 400).
2. For Collection centers of reputed laboratories located in Rajkot, production of valid authorization from the parent diagnostic Laboratories would be mandatory with the condition that invoices produced should also be of parent diagnostic laboratory.
3. Should be able to provide specialized investigations in Haematology, histopathology, cytology, biochemistry, clinical microbiology and immunology.
4. Should be able to collect blood samples/specimen from AIIMS Rajkot permanent campus, free of cost as required.
5. Diagnostic Laboratories should preferably be accredited by National Accreditation Board for Testing and Calibration of Laboratories (NABL).
6. Diagnostic laboratory must have been registered with State Government/ Local bodies, wherever applicable.
7. Should have complied with statutory requirements including that of Waste Management & fire safety etc.

B. For Imaging Centres

- Availability of Qualified Radiologists in respective field i.e. MD (Radio-Diagnosis, DNB (Radio-Diagnosis) or DMRD.
- Availability of Modern gadgets/ machines to conduct the routine X-Ray/ Digital X-Ray/ USG, Color Doppler study, Barium Study, IVP etc.
- Fulfilling the following requirement would be preferable: Radiographer with B.Sc. in Medical Radiography & Imaging Technology, M.Sc. in Medical Radio Imaging.

MRI Centers:

1. MRI Machine with magnet strength of 1.5 Tesla or more
2. Reports analysis and authentication by Medical officers having requisite degree.

CT Scan Centers:

1. Facility for whole Body CT Scanner with minimum 128 Slice Configuration.
2. Availability of Anaesthetist in event of Contrast Reaction.
3. Approval of AERB.
4. Reports analysis and authentication by Medical officers having requisite degree.



X Ray Centers/ Dental X-Ray/ OPG Centers:

1. X-Ray machine with minimum current rating of 500 MA with image intensifier TV System.
2. Portable X-Ray machine with minimum current rating of 60 MA
3. Dental X-Ray Machine with minimum current rating of 6 MA
4. OPG X-Ray Machine with minimum current rating of 4.5-10 MA
5. CBCT Machine
6. Approval of AERB
7. Reports analysis and authentication by Medical officers having DMRD/ MD (Radiology) degree.

Mammography Center:

1. Standard quality mammography machine with low radiations and biopsy attachment and provision to do High Resolution Ultrasound (Sono-Mammo)

USG/ Colour Doppler Center/ Echo:

1. Standard equipment having convex, sector, linear hockey stick probes of frequency ranging from 3.5 to 10 MHz with minimum three probes and provision/facilities of trans vaginal/ trans rectal probes.
2. Provision to perform 3D / 4D Ultrasound and level II anomaly scan with SOS Fetal ECHO.
3. Registration under PNDT Act.
4. Reports analysis and authentication by Medical officers having requisite degree.

C. For Dental clinics/ hospital

1. Dental clinic/ hospital should be located within Rajkot city, Gujarat.
2. Dental clinic/ hospital should preferably be NABH accredited/ISO certified
3. Dental clinic/ hospital should be able to provide specialised services for all kind of dental treatment.
4. Dental clinic/ hospital should maintain quality controls and standards of safety such as infection control.



TERMS AND CONDITIONS

1. The Diagnostic Laboratories/ Imaging Centres and Dental Clinics applying for empanelment-
 - a) should be located in the city of Rajkot.
(In case of collection centers of reputed laboratories located in Rajkot, production of valid authorization from the parent diagnostic Laboratories is mandatory).
 - b) should preferably be accredited by National Accreditation Board for Testing and Calibration Laboratories(NABL)/ National Accreditation Board for Hospitals & Healthcare Providers(NABH).
 - c) should be willing to provide the investigation/treatment at Central Government Health scheme (CGHS) rates notified for NABH/NABL accredited and Non-NABH/ Non-NABL accredited hospitals/centres respectively.
 - d) The applicant must give an undertaking appended in Annexure II that they shall charge as per CGHS rates and that the rates charged by them are not higher than the rates being charged by them from other patients who are not EHS beneficiaries
 - e) must possess basic infrastructure and equipment to provide the services/treatment applied for.
 - f) shall have full time concerned specialist/technical/skilled manpower on their roll so that the treatment/ services can be provided smoothly.
 - g) Should be able to collect blood samples/specimen from AIIMS Rajkot permanent campus, free of cost as required
 - h) should maintain required quality controls and standards of safety.
2. Period of empanelment shall be for two years from the date of acceptance of expression of interest
3. Empanelment is liable to be terminated for any of the reasons enumerated below, which are representative but not exhaustive:
 - a) Written unwillingness to continue in the panel by the center
 - b) if any information provided at the time of empanelment is found to be fake,
 - c) Owing to malpractice/ misconduct or rendering unsatisfactory services.
 - d) Legal conviction by any State/ Central Govt. Authority/ Court against the Diagnostic center/ Dental clinic
 - e) Poor quality of reports/treatment



**APPLICATION FORM FOR EMPANELMENT OF DIAGNOSTIC LABORATORIES/
IMAGING CENTRES AND DENTAL CLINICS FOR EHS BENEFECIERIES OF
AIIMS RAJKOT**

1. Application for empanelment as (Please tick)

Diagnostic Laboratory ☐

Imaging Centre ☐

Dental Clinic ☐

2. Name of the Diagnostic Laboratory/ Imaging Centre/ Dental Clinic

3. Address of Diagnostic Laboratory/ Imaging Centre/ Dental Clinic

4. Contact Details

Landline Telephone/Mobile Number	
Email	
Website Address	

5. Whether NABL/ NABH accredited?

Yes ☐ No ☐

Details of NABL/NABH Certification and Validity Period

6. Whether Empanelled with any Central govt. institution/ State Govt./ CGHS etc (Please specify)

Yes ☐ No ☐



SIGNATURE OF APPLICANT OR AUTHORIZED AGENT

CERTIFICATE OF UNDERTAKING

1. It is certified that the particulars given are correct and eligibility criteria are satisfied.
2. That Diagnostic Laboratories/ Imaging Centres/ Dental Clinics shall not charge EHS beneficiaries of AIIMS Rajkot higher than the CGHS notified rates.
3. That the rates charged are not higher than the rates being charged from other patients who are not EHS beneficiaries
4. That the facility/ procedure/ investigation for which rates have been mentioned are actually available in the Centre.
5. That if any information is found to be fake, Diagnostic Laboratories/ Imaging Centres/ Dental Clinics would be liable to be de-empaneled.
6. That Diagnostic Laboratories/ Imaging Centres/ Dental Clinics has not been derecognized by CGHS or any State Government or other Organizations in past.
7. That no investigation by Central Government/ State Government or any statutory Investigating Agency is pending or contemplated against the Laboratory/ Diagnostic & Imaging Centre at present.
8. That I/ We agree with the terms and conditions prescribed in the EOI document.
9. That Laboratory/ Diagnostic & Imaging Centre agrees to maintain Electronic Medical records and EHR as per the standards approved by Ministry of Health & Family Welfare.
10. That I/We are not under suspension at present nor have been blacklisted by any PSU/ Government Department/ Financial Organization/ Court.



SIGNATURE OF APPLICANT OR AUTHORIZED AGENT

Annexure III

**Check list of documents to be submitted along with the Application
(Wherever Applicable)**

Sl. No.	List of Documents Enclosed (wherever applicable)	Please specify
1	Application form duly filled with certificate of undertaking	Yes/ No
2	Copy of legal status with Name of the Centre, address including Contact number, e-Mail address and address of Website	Yes/ No
3	Proof of Empanelment with any Central govt. institution/ State Govt./ CGHS	Yes/ No
4	NABH/ NABL Accreditation with supportive documents	Yes/ No
5	List of investigation/treatment facilities available with the Diagnostic Laboratories/ Imaging Centres/ Dental clinic	Yes/ No
6	Rates offered for EHS beneficiaries for investigation/treatment by the Diagnostic Laboratories/ Imaging Centres/ Dental clinic	Yes/ No
7	Copy of valid registration Certificate of Centre	Yes/ No
8	Copy of valid PNDT Certificate for USG	Yes/ No
9	AERB Certificate for Centres where related equipment is available	Yes/ No
10	Copy of Compliance with statutory requirements including that of Waste Management and fire safety	Yes/ No



SIGNATURE OF APPLICANT OR AUTHORIZED AGENT