**Title page**

1. Title of the project: ………………………………………………………………………………………………………………………………………………………………………………………………………………
2. Project type: Extramural / Intramural (Funded/Non-funded) / Non-Funded (Departmental)
3. Principal Investigator details:

Name :

Designation :

Department :

For office use only:

|  |  |
| --- | --- |
| Temporary project code |  |
| Project Receiving date |  |
| Date of issuing acknowledgement for the project proposal |  |
| Date of project proposal evaluation by Research Cell (RC) |  |
| RC suggestions for the project proposal (if any) |  |
| Date of receiving the revision(s) after RC evaluation |  |
| Reviewers for the project proposal evaluation | 1.2. |
| Date of project proposal sent for reviewer evaluation |  |
| Project Reviewer(s) Comments (if any) |  |
| Date of Research Review Board (RRB) presentation |  |
| RRB suggestions for the project proposal (if any) |  |
| Date of revision received after RRB presentation  |  |
| Date of the project proposal forwarded to the Institutional Ethics Committee (IEC) for evaluation |  |
| IEC presentation date |  |
| IEC suggestions for the project proposal (if any) |  |
| Date of receiving the revision after the IEC presentation |  |
| Date of issuing the Permanent project code (if approved by the IEC) |  |
| Date of issuing the project sanction letter  |  |
| Date of receiving six monthly progress report(s)  | 1. 2. If applicable:3. 4.  |
| Date of receiving the project completion report  |  |
| Date of RRB presentation of the completed project |  |
| Date of project completion report forwarded to IEC for evaluation |  |
| Date of issuing the project closure letter |  |

Comments, if any: